



Welcome to Kids' Town 2 Hour Preschool – Fall 2023!

We are so excited to have you join us for learning and fun. We are committed to providing you and your children with a first class educational experience. Whether this is your first experience with preschool or you have prior preschool experience, we know you will fit right in here. Our program was designed to provide a structured learning experience in a fun environment. Here are a few things you should know about our preschool. Most of these items are covered in more detail in other paperwork such as the illness policy or payment form.

The fall session schedule will start Wednesday, September 6 for Mon/Wed students and Thursday, September 7 for Tue/Thur students. We will hold back a back to school night in July as we get closer to the school year which we will communicate via email. We will answer any questions you have and review this information with you at that time. This will be a great opportunity for you and your child to see the classroom and become more familiar with Kids' Town.

Please send your child with a full water bottle every day with his or her name on it. We prefer not to use the drinking fountain and this makes it much easier to ensure the children stay hydrated throughout the day.

Please send your child with a full size backpack (large enough to fit a homework folder) every day. Please check his or her backpack and folder for completed items that should stay at home, items that come back to school, and announcements like monthly newsletters.

We strive to keep our classroom clean and free of germs. We ask that children that are sick stay home until they are better and not coughing, sneezing, or have a runny nose. We will call you to come pick up a sick child.

Please be on time for drop off and pick up. We reserve the right to levy fines for early drop offs or late pick ups. To drop children off, park on the north side of the building and use the door near the northeast corner of our building (on the inside it's the door that is under the large green dinosaur). Just inside the door there is a white bench that all the children will sit on and will wait for the teacher to come get them and take them to class. At that point parents are free to leave. Please do not leave your child on the bench and leave without ensuring they are with the teacher. Pick up works the same way in reverse, the teacher will bring all the children out to the white bench and then the children are allowed to go find their parent.

You are paying for a spot with your tuition so we do not provide discounts or refunds for vacation, illness, or any other absence. With reasonable notice we can provide some activities that can be done at home for planned absences such as worksheets or crafts. Absences can not be made up by attending another day. For the most part we follow the District 93 schedule for major holidays and days off however we will communicate via email any upcoming planned days off. In case of inclement weather or other event that prevents us from holding school we will communicate with as much notice as possible via email and/or text. Note that we generally do not cancel preschool due to snow because we do not bus children, but please use your own judgement with regards to the safety of the roads. Please make sure that we have updated contact information if anything has changed since registration.

Our primary method of communication is email so please make sure you receive emails from kidstownatthefalls@gmail.com and that we are in your contacts so that messages don't go to junk/spam. Please make sure we have an email address from you that you check often. We also use an app called Class Dojo to post pictures of each day with summaries of what we have done. Class Dojo also allows communication between you and the teacher. We also need a good phone number from you so that we can contact you for more urgent needs like bathroom accidents or illness.

We can't wait to get to know your children and help them learn and develop. We find it extremely rewarding and we look forward to another great year.

Warm Regards,

Kids' Town Preschool Team